

# Green Procurement Plan

## Part B - Scorecard

### Learning Services



**Green Procurement Plan - Part B: Scorecard**

**Learning Services**

The significant part of the services will be producing online/web-based learning products versus traditional paper based instructional materials. Products will be transmitted electronically and stored on servers (Learning Management Systems), never needing to be printed. This will reduce paper and other materials traditionally used in the classroom.

Last updated: 11/06/2008

	Last	Current	Future	Notes:
	N/A	2008	Unknown	
	SO	RFSO	RFSO	

**INITIATIVES:**

**Reduction/Reuse**

E-learning products reduce consumption of paper.  
 E-learning products reduce travel.  
 E-learning simulation tools will replace military equipment and associated maintenance.  
 SO terms recommend electronic communication over travel.



Reduction of equipment, maintenance, fuel/lubricants.

**Supplier Engagement**

Survey of suppliers to identify environmental features of products.  
 Supplier communication to indicate environmental objectives in future years.  
 Successful bidders' environmental information available  
     - within government  
     - publicly



It is planned that a Request for Information will be done in the future to further engage the Supplier Community

**TECHNICAL SPECIFICATIONS AND CRITERIA**

**1. Supplier's commitment to the environment**

Supplier has environmental policy that governs operations, procurement, etc.



As part of RFI, will be identified.

**2. Service Delivery**

SO terms encourage:  
 Electronic communication between Suppliers, Clients (i.e., e-mail / teleconference)  
 Minimization of printed documentation.



**3. Equipment used in Service Delivery**

Use of Energy-Star Office Equipment



**4. Disposal**

Recycle unneeded printed documents



In accordance with Security Requirements.

**Legend:**

- Mandatory/existing
- Optional/in progress
- Planned

Blue type Indicates criteria with special conditions (i.e. limited to certain items; reduced applicability due to competitive issues, etc.)

Notes: